INVENTORY RECORDS

Documentation & Provenance

TITLE of work	Date	Dimensions	Retail Price
		Ht. W D circumference	Wholesale Price
Name of Series	Weight	MATERIALS	Cost of materials

TYPE OF WORK ☐ One-of-a-kind ☐ Production

☐ Custom/Commission ☐ Limited Edition Total # in edition _____

HOURS

Design Prototype Fabrication

Contractor/Assistant hours

PHOTOGRAPHER

TYPE OF PHOTOGRAPHIC DOCUMENTATION

☐ slides ☐ digital images ☐ 2.25" x 2.25" transparency ☐ 4" x 5" transparency ☐ color photo ☐ b&w photo

COLLECTOR'S name

Street address

City State Zip

Phone email

Repairs/Restoration

EXHIBITION RECORD Title of show	Show Dates	Date Shipped	Museum/Gallery/Non-profit	Address	Catalog title	Date Returned

PUBLICATION RECORD Title of article	Publication	Author	Date	City, State (newspr/publisher)	Pg #	Photographer